

The Board of Education of the Borough of North Caldwell in the County of Essex, New Jersey, convened in executive session on September 15, 2015, in the Grandview School Cafeteria, Hamilton Drive East, North Caldwell, NJ, at 7:31 p.m.

Mr. Michael Halik, Business Administrator, indicated that in compliance with the Open Public Meetings Act, notice of this meeting had been properly advertised and the agenda had been posted at the appropriate locations.

Roll call by the Business Administrator:

Present: Mr. Robert Projansky, President
 Mrs. Valerie Buccino, Vice President
 Mrs. Marianne Bohrer
 Mrs. Mary Mokris

Absent: Mrs. Jann Skelton

Also Present: Dr. Linda Freda, Superintendent
 Mr. Michael Halik, Business Administrator / Board Secretary

BOARD PRESIDENT'S REPORT

Mr. Projansky spoke to the annual communication with the North Caldwell Police Department and thanked them for always being there when the district needed their input or help.

He congratulated the teachers who recently had babies, Mr. DeRosa, Mrs. Edwards, Mrs. Icker, and Mrs. Toth, and noted the opening of school went well. He thanked everyone for their hard work.

Mr. Projansky also reported that a lot of time had been spent on the topic of transportation and it is unfortunate that busing is a dissatisfaction for some community members but the Board is doing its best with its limited financial resources.

SUPERINTENDENT'S REPORT

Dr. Freda reported a smooth school opening with good transition between the Grandview and Gould Schools. She reviewed all the summer projects which had been completed and thanked the NCPE for all their support as well as Mr. Falco and his custodial crew for all the work they did over the summer.

Dr. Freda then reported that we have nothing to report on the violence and vandalism state report for the 2014-2015 school year.

PUBLIC RECOGNITION

Anne Burg, Art Teacher at Gould, thanked the Board for having the art room remodeled over the summer and said the architect came up with a great design.

Brian & Jennifer Trauman, 40 Deer Trail and 26 Cypress Avenue respectively – stated they were aware they were entitled to one drop off and one pick-up; however, since they live at different addresses in town they wish to have two (2) bus stops as was the policy in East Brunswick.

Ed Kleefield, 46 Deer Trail & 163 Main Street, Little Falls – said that last year his daughter was on the bus for Grandview School; however, was not provided transportation for Gould. He has concerns about his daughter walking from Deer Trail and asked if she could be put on a bus. He stated he would like her to be added to an existing route and would be interested in subscription busing if it happens.

GENERAL RESOLUTIONS

G1. RESOLVED that the Board of Education approve the facilities use application submitted on behalf of the NCPE Enrichment Fall program for the 2015-2016 school year.

Moved: Mrs. Buccino Seconded: Mrs. Bohrer

Yes: 4 No: 0

G2. RESOLVED that the Board of Education approve the attached Change Order, GC-2, to Spartan Construction Inc. for providing additional masonry repointing on the south elevation of the Mountain building. The amount of \$19,000 is to be deducted from the contract allowance. The contract sum will remain unchanged at \$93,600.

Moved: Mrs. Buccino Seconded: Mrs. Bohrer

Yes: 4 No: 0

G3. RESOLVED that the Board of Education approve the Compliance Specifications that our Right To Know and Hazard Communication consultants, **Rullo & Juillet Associates, Inc.**, will perform during the 2015-2016 at the fees listed.

Moved: Mrs. Buccino Seconded: Mrs. Bohrer

Yes: 4 No: 0

- G4. RESOLVED** that the Board of Education approve the attached bus route changes for the 2015-2016 school year.

Moved: Mrs. Buccino Seconded: Mrs. Bohrer

Yes: 4 No: 0

- G5. RESOLVED** that the Board of Education approve the facilities use application submitted on behalf of North Caldwell Recreation for Hands on Arts & Crafts-Fall 2015.

Moved: Mrs. Buccino Seconded: Mrs. Bohrer

Yes: 4 No: 0

- G6. RESOLVED** that the Board of Education approve the facilities use application submitted on behalf of North Caldwell Recreation for Biddy Basketball Pre-Season Clinic-Fall 2015.

Moved: Mrs. Buccino Seconded: Mrs. Bohrer

Yes: 4 No: 0

- G7. RESOLVED** that the Board of Education approve the facilities use application submitted on behalf of North Caldwell Recreation for Explore Science Superheroes in Science-Fall 2015.

Moved: Mrs. Buccino Seconded: Mrs. Bohrer

Yes: 4 No: 0

- G8. RESOLVED** that the Board of Education approve **Regulation 5330, Administration of Medication**, at first reading.

Moved: Mrs. Buccino Seconded: Mrs. Bohrer

Yes: 4 No: 0

- G9. RESOLVED** that the Board of Education approve **Policy 5330, Administration of Medication**, at first reading.

Moved: Mrs. Buccino Seconded: Mrs. Bohrer

Yes: 4 No: 0

- G10. RESOLVED** that the Board of Education approve **Policy 3322, Staff Member's use of Personal Cellular Telephones/Other Communication Devices**, at first reading.

Moved: Mrs. Buccino Seconded: Mrs. Bohrer

Yes: 4 No: 0

- G11. RESOLVED** that the Board of Education approve **Policy 4322, Staff Member's use of Personal Cellular Telephones/Other Communication Devices**, at first reading.

Moved: Mrs. Buccino Seconded: Mrs. Bohrer

Yes: 4 No: 0

- G12. RESOLVED** that the Board of Education approve **Policy 5339, Screening for Dyslexia**, at first reading.

Moved: Mrs. Buccino Seconded: Mrs. Bohrer

Yes: 4 No: 0

- G13. RESOLVED** that the Board of Education approve the submission of 2015-2016 Uniform State Memorandum of Agreement between Education and Law Enforcement Officials.

Moved: Mrs. Buccino Seconded: Mrs. Bohrer

Yes: 4 No: 0

- G14. RESOLVED** that the Board of Education approve the third grade trip to Liberty Science Center.

Moved: Mrs. Buccino Seconded: Mrs. Bohrer

Yes: 4 No: 0

BUSINESS RESOLUTIONS

- B1. RESOLVED** that the Board of Education approve the **Public Minutes of August 11, 2015**.

Moved: Mrs. Bohrer Seconded: Mrs. Mokris

Yes: 2 No: 0

Abstain: Mrs. Bohrer

Abstain: Mrs. Mokris

HOLD

- B2. RESOLVED** that the Board of Education approve the **August 31, 2015 payroll** in the amount of \$48,503.21.

Moved: Mrs. Bohrer Seconded: Mrs. Mokris

Yes: 4 No: 0

- B3. RESOLVED** that the Board of Education approve the **August 20, 2015 Hand Check Register** in the amount of \$277,909.83.

Moved: Mrs. Bohrer Seconded: Mrs. Mokris

Yes: 4 No: 0

- B4. RESOLVED** that the Board of Education approve the **August 31, 2015 Hand Check Register** in the amount of \$25.00.

Moved: Mrs. Bohrer Seconded: Mrs. Mokris

Yes: 4 No: 0

- B5. RESOLVED** that the Board of Education approve the **September 15, 2015 Bills & Claims** in the amount of \$341,607.81.

Moved: Mrs. Bohrer Seconded: Mrs. Mokris

Yes: 4 No: 0

- B6. RESOLVED** that the Board of Education approve the attached Board Secretary's and Treasurer's **Monthly Financial Reports** for June 2015.

Moved: Mrs. Bohrer Seconded: Mrs. Mokris

Yes: 4 No: 0

- B7. WHEREAS** pursuant to N.J.A.C. 6A:23-2.11(c) 3, the Board Secretary does certify that as of June 2015, no budgetary line item account has encumbrances and expenditures which in total exceed the amount appropriated by the district board of education pursuant to N.J.S.A. 18A:22-8 and 18A:22-8.1; therefore be it

RESOLVED that pursuant to N.J.A.C. 6A:23-2.11(c) 4, the Board of Education does certify that as of June 2015, the Board Secretary Monthly Financial Report, did not reflect an over expenditure in any Major Account or Fund, and based on the Appropriation Balances reflected on this report and on the advice of District Officials, that sufficient funds are available to meet the District's financial obligations for the remainder of the fiscal year.

Moved: Mrs. Bohrer Seconded: Mrs. Mokris

Yes: 4 No: 0

- B8. RESOLVED** that the Board of Education approve the **August 31, 2015 Hand Check Register** in the amount of \$188.50.

Moved: Mrs. Bohrer Seconded: Mrs. Mokris

Yes: 4 No: 0

- B9. RESOLVED** that the Board of Education approve the attached Board Secretary's and Treasurer's **Monthly Financial Reports** for July 2015.

Moved: Mrs. Bohrer Seconded: Mrs. Mokris

Yes: 4 No: 0

- B10. WHEREAS** pursuant to N.J.A.C. 6A:23-2.11(c) 3, the Board Secretary does certify that as of July 2015, no budgetary line item account has encumbrances and expenditures which in total exceed the amount

appropriated by the district board of education pursuant to N.J.S.A. 18A:22-8 and 18A:22-8.1; therefore be it

RESOLVED that pursuant to N.J.A.C. 6A:23-2.11(c) 4, the Board of Education does certify that as of July 2015, the Board Secretary Monthly Financial Report, did not reflect an over expenditure in any Major Account or Fund, and based on the Appropriation Balances reflected on this report and on the advice of District Officials, that sufficient funds are available to meet the District's financial obligations for the remainder of the fiscal year.

Moved: Mrs. Bohrer Seconded: Mrs. Mokris

Yes: 4 No: 0

B11. RESOLVED that the Board of Education approve the below listed July 2015 Line Item Transfers.

North Caldwell Board of Education						
LINE ITEM TRANSFERS						
Date: July 31, 2015						
To account #	Account Name	Amount	From account #	Account Name	Amount	
11-000-213-610-02-00	HEALTH SUP. GRANDVIEW	225.00	11-000-219-390-03-00	MEDICAL EXAMINATIONS	(261.00)	
11-000-219-339-00-00	CONSULTANT FEES	261.00	11-190-100-610-02-01	SUPPLIES: GENERAL GDVIEW	(325.00)	
11-000-222-610-02-03	PERIODICALS: GRANDVIEW	100.00				
	Total Transfers	586.00		Total Transfers	(586.00)	
					0.00	

Moved: Mrs. Bohrer Seconded: Mrs. Mokris

Yes: 4 No: 0

PERSONNEL RESOLUTIONS

P1. RESOLVED that the Board of Education approve movement on the salary guide for the following staff members effective September 1, 2015, pursuant to the terms of the negotiated agreement:

<u>Teacher</u>	<u>From</u>	<u>To</u>
Greg De Rosa	BA 15	MA
Janel Edwards	BA	BA 15
Gabrielle Doyen	BA 15	BA 30

Moved: Mrs. Mokris Seconded: Mrs. Bohrer

Yes: 4 No: 0

P2. RESOLVED that the Board of Education approve **Carly Sibilia** as a substitute teacher for the 2015-2016 school year.

Moved: Mrs. Mokris Seconded: Mrs. Bohrer

Yes: 4 No: 0

P3. RESLOVED that the Board of Education approve the Professional Development Workshops/Conferences costs for the following staff:

Name	Date	Workshop	Cost	Travel
Armstrong, A.	10/16/15	NJIDA	\$230.00	
Barone, D.	10/16/15	NJIDA	\$230.00	
Castiglia, A.	10/16/15	NJIDA	\$230.00	
Christiano, C.	10/16/15	NJIDA	\$230.00	
Clutterbuck, S.	10/16/15	NJIDA	\$230.00	\$13.95
Eisinger, L.	10/16/15	NJIDA	\$230.00	
Freda, L.	10/16/15	NJIDA	\$190.00	
Garland, D.	10/16/15	NJIDA	\$230.00	
Gray, C.	10/16/15	NJIDA	\$230.00 \$55.00	
Halik, M.	9/10/15	Reporting for ACA	\$50.00	
Halik, M.	See attchd	NJASBO	\$250.00	
Johannsen, L.	12/11/15	Active Learning	\$220.00	
Johnson, S.	12/11/15	Active Learning	\$220.00	
Kline, M.	10/16/15	NJIDA	\$230.00	
Laurenzano, D.	10/16/15	NJIDA	\$230.00	
Lisa, Z.	10/16/15	NJIDA	\$230.00	
Little, E.	10/16/15	NJIDA	\$190.00	
Mottola, S.	9/10/15	Reporting for ACA	\$50.00	\$13.64

Norton, L.	10/23/15	Reading & Writing Conf	\$180.00	
Rego, Y.	10/20/15	NJSS	\$80.00	
Root, S.	10/16/15	NJIDA	\$230.00	\$13.95
Shay, K.	10/16/15	NJIDA	\$230.00	
Smith, M.	10/16/15	NJIDA	\$230.00	\$27.65
Sponzilli, C.	10/4,5,6	AENJ Fall Conference	\$175.00 \$125.00	\$300.00
Tarantino, T.	10/16/15	NJIDA	\$230.00	
Thomas, C.	10/16/15	NJIDA	\$230.00	
Wozniak, S.	10/16/15	NJIDA	\$230.00	

Moved: Mrs. Mokris Seconded: Mrs. Bohrer

Yes: 4 No: 0

- P4. RESOLVED** that the Board of Education approve **Joseph Russo**, Caldwell University student, to be a full-time student teacher effective September 1, 2015 to December 11, 2015.

Moved: Mrs. Mokris Seconded: Mrs. Bohrer

Yes: 4 No: 0

- P5. RESOLVED** that the Board of Education approve **Carla Scaglia** as a lunch/recess aide at a rate of \$12.25 per hour not to exceed 3.5 hours per day effective September 3, 2015 to June 17, 2016.

Moved: Mrs. Mokris Seconded: Mrs. Bohrer

Yes: 4 No: 0

- P6. RESOLVED** that the Board of Education approve the following as lunch/recess supervisors at the contractual rate of \$30.00 per hour effective September 3, 2015 to June 19, 2016:

Erica Conroy
MaryJo Zerance
Sarah Veniero
Rosemary Tomea
Aggie Doolen
Gail De Rosa

Genine DellaValle
Rebecca Jones
Cindy Householder
Patty Ryan
Janet Gregory
Victoria Zecchino

Maureen Scandiffio
Alba Pennisi
Chris Sancetta
Mike Gesario
Greg De Rosa
Leigh Wagner
Allison Kahan
Toni Arena

Lisa Perillo
Suzy Marotta
Jeanne Jeffrey
Marian Smith
Yvette Rego
Lisa Linden
Lauren Eisinger

Mo Moved: Mrs. Mokris Seconded: Mrs. Bohrer

Yes: 4 No: 0

- P7. RESOLVED** that the Board of Education approve **Jillian Zipfel** as a part time physical education teacher at a prorated salary of \$18,758.00 (\$46,895.00 BA Step 1 @.4) effective September 16, 2015 to June 30, 2016.

Moved: Mrs. Mokris Seconded: Mrs. Bohrer

Yes: 4 No: 0

- P8. RESOLVED** that the Board of Education approve payment to **James Brady** for up to two (2) hours per week of Orchestra and Band instruction at his hourly per diem rate for the 2015-2016 school year.

Moved: Mrs. Mokris Seconded: Mrs. Bohrer

Yes: 4 No: 0

- P9. RESOLVED** that the Board of Education approve payment to **Kim Williams** for up to two (2) hours per week of Choral instruction at her hourly per diem rate for the 2015-2016 school year.

Moved: Mrs. Mokris Seconded: Mrs. Bohrer

Yes: 4 No: 0

- P10. RESOLVED** that the Board of Education approve Family Medical Leave for **Agnes Icker** effective September 24, 2015 to November 11, 2015.

Moved: Mrs. Mokris Seconded: Mrs. Bohrer

Yes: 4 No: 0

P11. RESOLVED that the Board of Education approve **Karin Cirillo** as an aide at a prorated salary of \$22,249.00 (Aide Step 1) effective September 15, 2015 to June 30, 2016.

Moved: Mrs. Mokris Seconded: Mrs. Bohrer

Yes: 4 No: 0

P12. RESOLVED that the Board of Education accept the resignation of **Janet Brockmann**, lunch aide at Grandview School, effective September 1, 2015.

Moved: Mrs. Mokris Seconded: Mrs. Bohrer

Yes: 4 No: 0

OLD BUSINESS

The topic of busing was brought up and it was reported that the transportation committee will need to discuss solutions to the current issues being raised. There was discussion regarding a "walker-release" form. Also, it was noted that the extended release program was going well at Gould and Grandview.

NEW BUSINESS

The calendar was discussed for the 2015-2016 school year and will be changed to reflect teachers' last day as per their new union contract.

As there was no further business to discuss, the Board adjourned at 8:31 p.m.

Respectfully Submitted,

Michael Halik
Business Administrator / Board Secretary